

2014 June 2015

Purpose

The goal of these guidelines is to develop an internal mapping of key communication processes for a clearer expectation and understanding of roles and responsibilities. These guidelines are intended to help facilitate better communication between the Trinity Management Council (TMC) members, Trinity River Adaptive Management Working Group (TAMWG) members, and Trinity River Restoration Program (TRRP) staff and workgroups.

Primary Components**Trinity Management Council**

The purpose of the TMC is to function as a board of directors by being the decision-making body for the TRRP in order to manage the Trinity River basin of the Central Valley Project. The authority, duties, and functions of the TMC derive from the Secretary of the Interior though member agencies retain their existing authorities and rights to comply with internal policies and procedures. The eight partner members are the U.S. Bureau of Reclamation, the U.S. Fish & Wildlife Service, the Hoopa Valley Tribe, the Yurok Tribe, the California Natural Resources Agency (Department of Fish and Wildlife and Department of Water Resources), Trinity County, the National Oceanic and Atmospheric Administration: National Marine Fisheries Service, and the U.S. Forest Service.

Trinity Adaptive Management Working Group

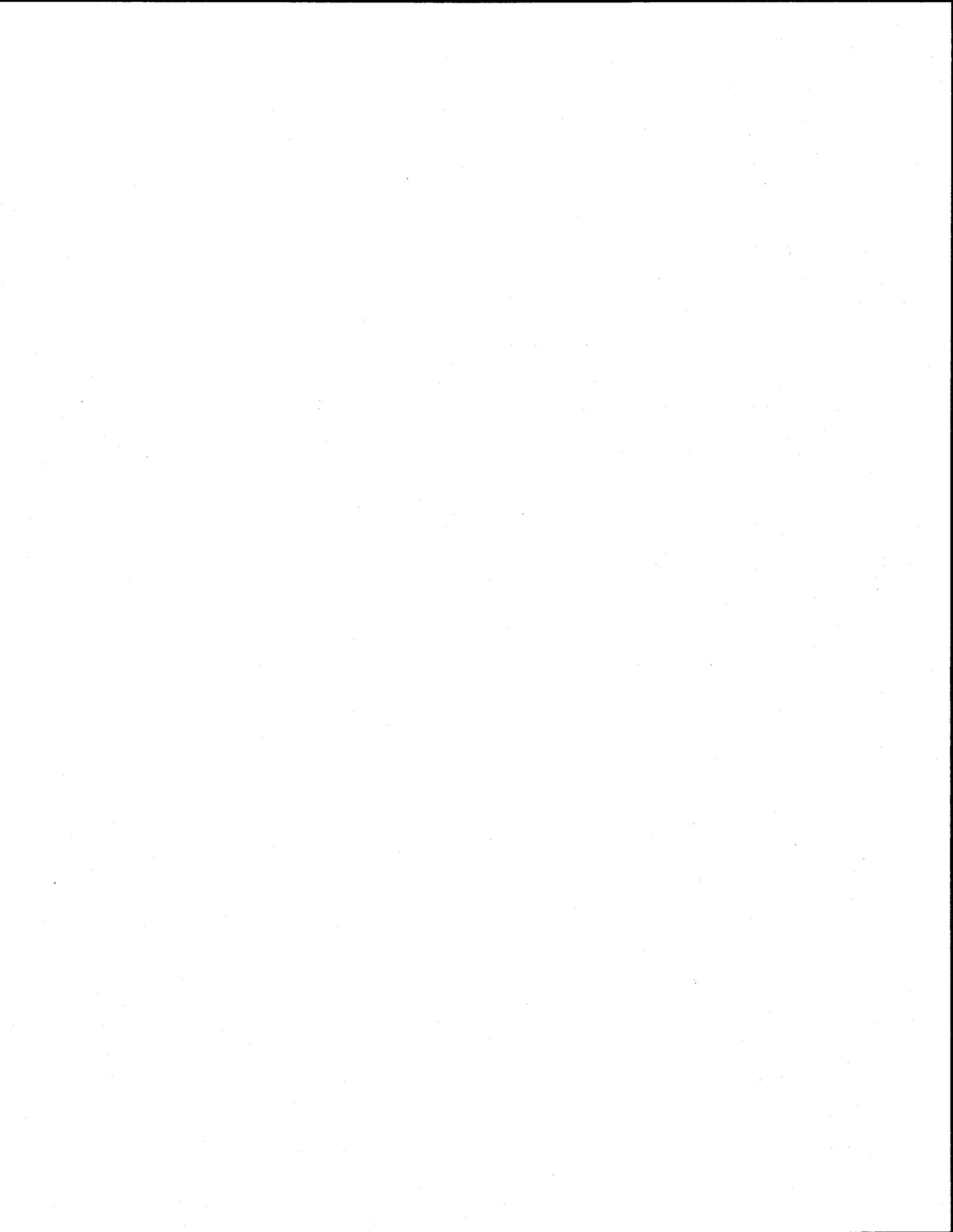
The purpose of the TAMWG is to ~~act in an advisory capacity to the TMC by providing a forum for a diverse group of stakeholders to make policy and management recommendations with the goal of restoring and maintaining the natural production of salmon and steelhead on the Trinity River mainstem downstream of Lewiston Dam~~ recommend policy and provide management input, in an advisory capacity, about restoration efforts to the TRRP through the TMC. TAMWG consists of 12-20 members and exists at the appointment and discretion of the Secretary of the Interior for three-year terms. A Designated Federal Officer (DFO) is appointed to administer all TAMWG and subcommittee meetings.

Trinity Restoration River Program Staff

Key staff of the TRRP includes the Executive Director (ED), the Science Coordinator, and the Implementation Branch Chief. The Executive Director is responsible for creating workgroups to meet the technical needs of the TRRP and functions as a conduit for scientific and technical information between workgroups and the TMC. The Science Coordinator/Implementation Branch Chief serve as the liaisons between workgroups and provides oversight of all workgroup activities, including development of meeting agendas and identification of desired outcomes of the meeting. The Science Coordinator/Implementation Branch Chief ensures the proceedings of each workgroup meeting are appropriately documented and posted on the TRRP website to ensure effective communication among workgroups.

Workgroups

Currently, there are eight standing technical workgroups (WG) to provide scientific and technical input/recommendations for the TRRP. The workgroups include the Flow Workgroup,

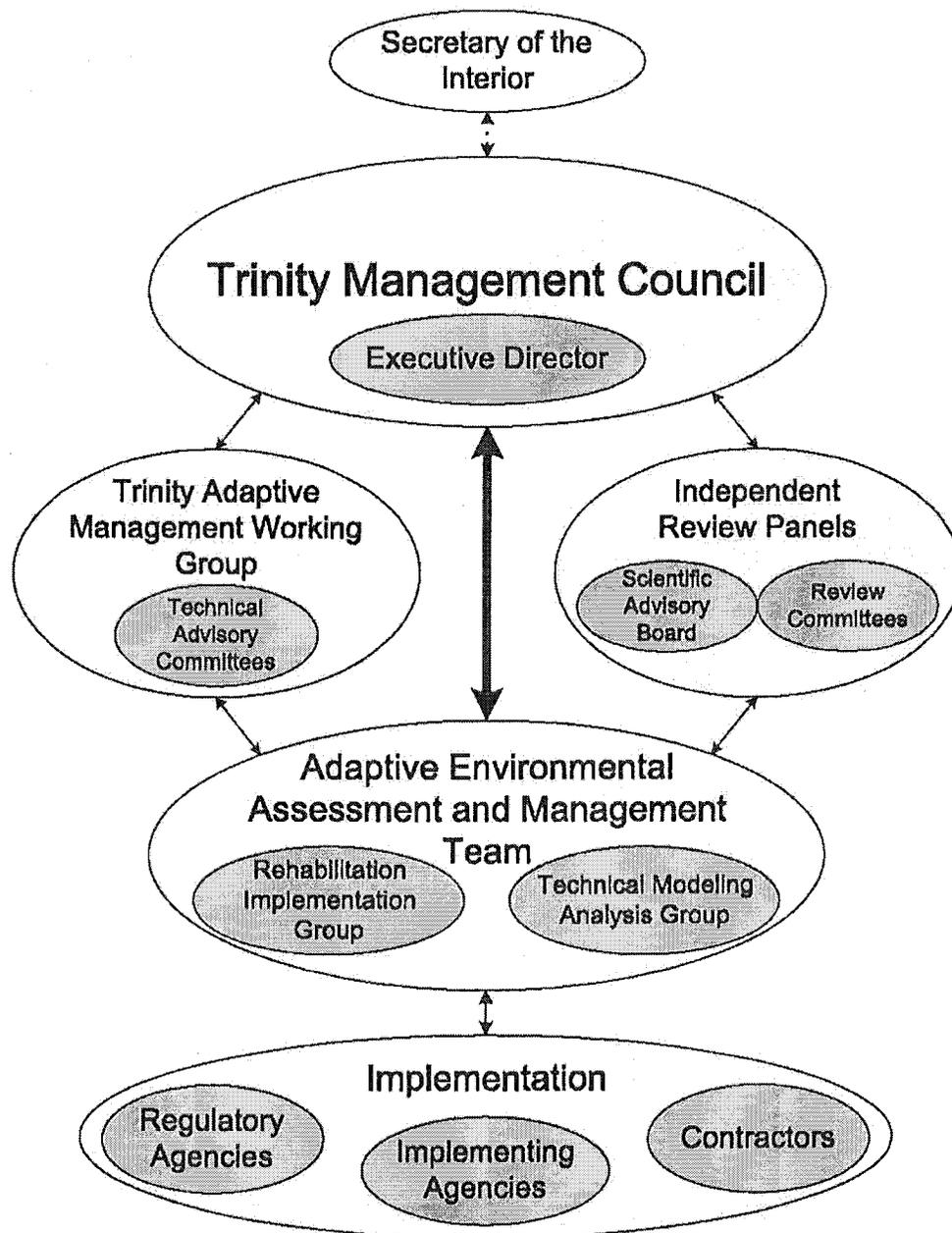


the Physical Workgroup, the Watershed Workgroup, the Wildlife/Riparian Workgroup, the Data Workgroup, the Design Team, and the Interdisciplinary Team.

TRRP Organizational Structure

Organizational Chart

The following chart shows the organizational structure of the TRRP, as developed in the *Final Implementation Plan for the Preferred Alternative of the TREIS/R* (Stalnaker & Wittler 19-21).



Communication Processes

Administrative Calls

Administrative calls are a tool used by the TMC and the TAMWG, which are not open to the public, to address issues in between regular quarterly meetings. Due to the Federal Advisory Committee Act (FACA), TAMWG cannot have any substantive discussion or take any action outside of a public meeting. The TMC is not constrained by FACA and can make decisions/take action, as needed.

