

Alaska U.S. Fish & Wildlife Service
2011 Student Employment Program

Intern Request Form

Please Complete all information listed in BLUE

Kenai NWR

FWS Office

PO Box 2139

Soldotna

AK

99669

Address

City

State

Zip

Andy Loranger

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FWS Project Leader

Phone

Email

Scott Slavik

Park Ranger

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Soctt_Slavik@fws.gov

Intern Supervisor (if different)

Title

Phone

Email

May 16 to August 26, 2011

Soldotna, Ak 99669

Start Date for internship

Location of Internship

Housing/Travel

YES

Does the internship location require the intern to have his own vehicle to get to work?

NONE

What kind of public transportation is available in the area?

YES

Will you or another FWS staff be able to pick up the intern at the airport if needed?

ENA-Kenai

Nearest airport to the internship location

No

Will your office be able to provide housing for your intern?

Housing Description:

Government housing (for rent) may or may not be available. If available intern will share cabin sleeping spaces, communal shared kitchen, showers, commons.

Required Training

Check all the apply to this position

*	IT Security Training, QuickTime, General USFWS Overview
*	Bear Safety
*	Firearms
	Boat Safety and Operation
	Aircraft Safety(required for travel in government float planes
*	CPR and wilderness first aid
	ATV Training
*	If available basic fire fighter training
*	Site/Job Specific (please describe): EXAMPLES: General Refuge orientation, chain saw safety.

Intern Position Description

Assistant Crew Leader Youth Conservation Corp (YCC),

GS-025-04/5

Position Title

GS or WG and what level?

DUTIES

Please note the duties the intern will be performing

- 1) Responsible for assisting in the leadership and operation of an 8 week YCC program. Supervises the work of 8 high school aged enrollees (15-18 years old) completing maintenance projects on Kenai Refuge trails, cabins, campgrounds, bulletin boards, sign, toilets, etc.
- 2) Helps insure safe work practices through the training of YCC enrollees in the use of hand tools and equipment required to complete assigned projects. Assists in providing general project orientation and briefings on topics relating to safe work practices including tool use, tool sharpening, personal protective equipment, hazard recognition, etc.
- 3) Assists in the supervision of crew on extended overnight stays in the field in primitive “spike camps” to complete projects in remote areas of the refuge.
- 4) Assists in providing interpretive programs and / or environmental education activities to YCC enrollees a variety of topics relating to natural history, ecology, wildlife biology, Leave-No-Trace, etc.
- 5) Uses hand and/or power tools such as rakes, axes, chainsaws, hammers, etc. to maintain visitor facilities such as trails, cabins, campgrounds, bulletin boards, signs, toilets, etc.
- 6) Assists in maintaining logs and field notes regarding work projects, enrollee work performance, and other information.

Requirements:

EDUCATION LEVEL, SKILL, INTERESTS

Please note specific skills, competencies, interests, classes selected, or other qualifications that would be useful for an intern to have in order to make a significant contribution on this project.

To be eligible for the Student Temporary Employment Program (STEP), you must:

- a) be **18 years of age or older and**
- b) have **completed one full year of college and**
- c) be **currently enrolled as a half to full time student (as defined by the college or university) at a college or university during spring 2011 and**
- d) be **returning to a college/university enrolled as a half to full time student (as defined by the college or university) in fall 2011 school year 2011-12).**

2) Valid Driver's License.

3) Experience in oral and written communications.

4) Skill and experience in the safe use of motor vehicles and hand tools.

5) Will be required to wear a U. S. Fish & Wildlife Service uniform provided by the agency.

6) Government housing (for rent) may or may not be available.

WORK CONDITIONS, CLOTHING GEAR

Describe the work conditions (hours, dress code, environment/setting) and appropriate clothing/gear that the prospective intern should be aware of:

The ability to assist in providing day-to-day leadership to a work crew. Ability to motivate and lead others in the completion of assignments in remote settings Knowledge of commonly accepted spike camp leadership and trail construction technique.

For most work, the supervisor gives detailed instructions at the beginning of each project and, if necessary, reviews work in progress and provides supplemental instructions. The employee is responsible for completing work after getting initial oral or written instructions. Completed work is reviewed for completeness, quality, and compliance with instructions. Employee is expected to work in a manner safe to himself, other employees and the public. The employee is responsible for safe operation of power and hand tools and use of protective equipment.

Must be in good physical condition. This position requires frequent strenuous activity and very heavy physical effort. Exerts physical effort in doing such tasks as frequently lifting and moving objects weighing over 50 pounds and carrying heavy loads over rough terrain. Position requires repeatedly pushing, pulling, and/or carrying heavy loads. May require hikes to and from work locations of up to 15 miles a day.

The work will be outdoors in all extremes of weather involving exposure to temperature extremes. The tools, equipment and heavy objects involved occasionally present chances of serious injury (e.g. broken bones, severe cuts, strained back) Employee may be exposed to long periods of high noise from power equipment such as chain saws. He/she will be required to wear appropriate protective equipment such as safety glasses, hearing protectors, or hard hats. Work will be performed in remote field settings where living conditions are primitive.

Also, the intern should bring, gloves, a warm hat, a baseball cap, sunglasses, hiking boots, comfortable loose clothing since the job entails being outside and strenuous hiking. Headlamp, flashlight or small battery operated reading light, and a calling card or cell phone.

FWS to Provide: Hip waders, safety work boots, mosquito jackets and head nets, any equipment needed in the field, such as backpacks, field vest, sleeping bags, cook stoves, binoculars etc.