

Alaska U.S. Fish & Wildlife Service
2011 Student Employment Program
Intern Request Form

Please Complete all information listed in BLUE

Fairbanks Field Office

FWS Office

101 12th Ave, Room 110

Fairbanks

AK

99701

Address

City

State

Zip

Mitch Osborne

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FWS Project Leader

Phone

Email

Jessica Beecher

Fisheries Technician (907)-455-1874

jessica_beecher@fws.gov

Intern Supervisor (if different)

Title

Phone

Email

May, 1, 2011

Fairbanks, AK

Start Date for internship

Location of Internship

Housing/Travel

NO

Does the internship location require the intern to have his own vehicle to get to work?

BUS

What kind of public transportation is available in the area?

Yes

Will you or another FWS staff be able to pick up the intern at the airport if needed?

FAI-Fairbanks

Nearest airport to the internship location

No

Will your office be able to provide housing for your intern?

Required Training

Check all the apply to this position

| | |
|---|---|
| ★ | IT Security Training, QuickTime, General USFWS Overview |
| | Bear Safety |
| | Firearms |
| | Boat Safety and Operation |
| | Aircraft Safety(required for travel in government float planes |
| ★ | CPR and first aid |
| | ATV Training |
| ★ | Site/Job Specific (please describe): EXAMPLES: water quality sample methods , juvenile fish identification |

Intern Position Description

Biological Science Technician

GS-04, 05

Position Title

GS or WG and what level?

DUTIES

Act as a main contact point and lead training for sampling groups
 Meet with groups weekly early in the summer and regularly after that to oversee sampling protocols, collect data sheets and ensure data collection integrity
 Deliver replacement supplies to groups as needed. This may occur outside of normal 8-5 M-F hours
 Keep groups motivated and interested in the project throughout the season
 Foster a sense of stewardship and interest in local natural resources in sampling groups
 Coordinate with groups to ensure each site is sampled weekly, fill-in or schedule replacements as necessary
 Data entry into Excel, possibly update website
 Assemble basic information on fish and wildlife populations and their habitat
 Capture and handle fish using appropriate techniques for study, measurement or sampling
 Operate and maintain a variety of scientific field sampling equipment
 Occasionally film and take pictures of groups with their sampling results while they are sampling

EDUCATION LEVEL, SKILL, INTERESTS

The individual hired for this position will play a key role in ensuring that sampling groups have an exciting and educational experience while at the same time ensuring that groups are collecting meaningful data. A successful candidate for this position would enjoy working with the public and is comfortable with explaining basic ecological and biological concepts to youth and adults. The candidate should have some flexibility with scheduling because weekly sampling may occur outside of normal working hours. However, the applicant is not expected to work more than 40 hours per week. This position may start as soon as mid-April and is expected to end in late September. Full time work will not be required during the school year.

WORK CONDITIONS, CLOTHING GEAR

The intern will be expected to work 40 hours per week, the office is casual and there is no uniform. The intern should wear clothes that they are comfortable getting dirty. FFWFO will provide rain gear, waders, knee boots, and outer layers if necessary. The intern will be sampling on the Chena River banks in the Fairbanks area for several hours per day, the remainder of their time will be in the office.