

Alaska U.S. Fish & Wildlife Service
2011 Student Employment Program
Intern Request Form

Please Complete all information listed in BLUE

Barrow Fish and Wildlife Service Field Office

FWS Office

Physical: 5146B Boxer St. Mailing: P.O. Box 862 Barrow AK 99723

Address	City	State	Zip
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Kaithryn Ott	(907)-852-2058	Kaithryn_ott@fws.gov
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FWS Project Leader	Phone	Email
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Kaithryn Ott	Wildlife Biologist, (907)-852-2058	Kaithryn_ott@fws.gov
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Intern Supervisor (if different)	Title	Phone	Email
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February , 7th, 2011	Barrow, AK
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Start Date for internship	Location of Internship
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Housing/Travel

NO

Does the internship location require the intern to have his own vehicle to get to work?

BUS/TAXI

What kind of public transportation is available in the area?

YES

Will you or another FWS staff be able to pick up the intern at the airport if needed?

BRW-Barrow

Nearest airport to the internship location

No

Will your office be able to provide housing for your intern?

Housing Description:

Required Training

Check all the apply to this position

★	IT Security Training, QuickTime, General USFWS Overview
	Bear Safety
	Firearms
	Boat Safety and Operation
	Aircraft Safety(required for travel in government float planes)
	CPR and wilderness first aid
	ATV Training
	Site/Job Specific (please describe): Cultural sensitivity

Intern Position Description

EE Program Development Assistant

GS-03

Position Title

GS or WG and what level?

DUTIES

Please note the duties the intern will be performing

As an environmental education program development assistant you will:

- Collaborate with the Barrow Fish & Wildlife office during Spring semester 2011
- Help plan summer outreach activities:
 - Youth science camps
 - Citizen science events
- Assist in making these programs culturally relevant
- Facilitate communication and participation of community members
- Learn about the Service's work with trust resources

EDUCATION LEVEL, SKILL, INTERESTS

Please note specific skills, competencies, interests, classes selected, or other qualifications that would be useful for an intern to have in order to make a significant contribution on this project.

Preferred qualifications include experience or interest in education, Inupiat culture, and environmental science. The intern should be motivated, out-going, and committed to improving the environmental education opportunities available to North Slope Borough students.

WORK CONDITIONS, CLOTHING GEAR

Describe the work conditions (hours, dress code, environment/setting) and appropriate clothing/gear that the prospective intern should be aware of

The intern will be expected to work 10-15 hours per week (flexible), the office is casual and there is no uniform. Transportation may be provided to and from the office.