

Fire Management Specialist (Planning), GS-0401(91)-12
(Regional Fire Planning Specialist)

EVALUATION STATEMENT

Recommended Classification: Fire Management Specialist (Planning), GS-401-12

Organizational Location: Department of the Interior
U.S. Fish & Wildlife Service

Reference: OPM, JFS, Professional Work in the Natural Resources Management and Biological Sciences Group, 0400, 9/2005

Background: This is a standard wildland fire management position description intended for use within the Regions of the U.S. Fish and Wildlife Service. The incumbent serves as the primary wildland fire planning specialist at the regional level. The primary purpose of the position is to provide specialized and professional guidance, leadership, coordination, and program direction in wildland fire planning. The incumbent is responsible for managing and applying wildland fire planning processes and procedures using highly specialized analytical and technical tools.

Prior wildland firefighting experience on the fireline is a mandatory requirement.

Determination of Series and Title: The JFS, Professional Work in the Natural Resources Management and Biological Sciences Group, 0400 involves work that requires knowledge of the biological sciences. This occupational group covers work of the biological sciences and natural resources management work that requires knowledge of the biological sciences.

Biological science attempts to understand the processes of living matter in all forms, but especially its origin, growth, structure, and function. The work may involve research and development, regulatory activities, testing and analysis of laboratory samples, or a combination of all of these activities relating to the study of living organisms and their relationship to their environment. The studies provide insight into life processes and transitions, problems of living matter as they relate to human issues, and preserving and repairing the natural environment.

Natural resources work may involve administrative or managerial duties, such as controlling, preserving, and/or evaluating a natural resource or natural resources function, such as conservation, forest, rangeland, fisheries, and wildlife. Two significant natural resources management functions are fire program management and recreation management. Fire program management involves advising on, administering, supervising, or performing professional fire management work. Because this position requires knowledge and skill in land management, wildland fire management planning and budgeting, and natural resources principles, practices, and concepts, the appropriate series is GS-401.

The GS-401 series contains no prescribed titles. In accordance with agency practice, this position is titled Fire Management Specialist (Planning). An organizational title of Regional Fire Planning Specialist has been requested and is approved for use.

Determination of Grade: The published JFS for Professional Work in the Natural Resources Management and Biological Sciences Group, GS-0400 is written in FES format. Positions graded under the FES format are compared to nine factors. Levels are assigned for each factor and the points associated with the assigned levels are totaled and converted to a grade level by application of the Grade Conversion Table contained in the FJS. Under the FES, factor level descriptions mark the lower end, i.e., the floor, of

the ranges for the indicated factor level. If a position fails in any significant aspect to meet a particular level in the standard, the next lower level and its lower point value must be assigned unless the deficiency is balanced by an equally important aspect that meets a higher level.

FACTOR EVALUATION SYSTEM POINTS RATINGS

Factors	Points	Level
1. Knowledge Required by the Position	1250	1-7
2. Supervisory Controls	450	2-4
3. Guidelines	450	3-4
4. Complexity	325	4-5
5. Scope and Effect	225	5-4
6. Personal Contacts	(see Factor 7)	
7. Purpose of Contacts	180	3c
8. Physical Demands	5	8-1
9. Work Environment	<u>5</u>	9-1
Total Points	2890	

Grade Conversion Range (2755-3150) GS-12

Conclusion: The proper title, series, and grade are Fire Management Specialist (Planning), GS-401-12 with an organizational title of Regional Fire Planning Specialist.

FLSA: Exempt

Functional Classification Code: 91 (Planning)

Financial Statement Required: No

Joyce M. Hayes 12/6/05

Joyce M. Hayes

Human Resources Specialist

Branch of Policy and Field Liaison

Division of Human Resources

AD-Budget, Planning and Human Resources

U.S. Fish and Wildlife Service

DEPARTMENT OF THE INTERIOR
POSITION DESIGNATION RECORD

BUREAU/OFFICE: U.S. Fish & Wildlife Service

PROGRAM: Wildland Fire

POSITION TITLE: Fire Management Specialist (Planning), GS-0401-12

POSITION DESCRIPTION #: S000100

I. PROGRAM DESIGNATION:

Determined by Bureau/Agency Head: MODERATE

II. POSITION PLACEMENT:

Risk Factors

Risk Points

- a. Degree of Public Trust (7-1):
- b. Fiduciary Responsibility (7-1):
- c. Importance to Program (7-1):
- d. Program Authority (7-1):
- e. Supervision Received (7-1):

3
3
3
3
4

TOTAL POINTS:

16

Note: Place C after the risk level if this is a Computer/ADP position

III. (A) INITIAL POSITION RISK DESIGNATION:
(High Risk, Moderate Risk or Low Risk)

LR(NACI)

Adjustments (Include national security and computer/AIS criteria):

National Security: None
Computer/AIS Criteria: NO
Other: None

Comments:

(B) FINAL PLACEMENT: (Sensitivity SS/CS/NCS, and access level SCI/Top Secret/Secret or Risk level HR/MR/LR):

NS/LR(NACI)

Jake Hayes
Signature of Agency Designator

Printed Name of Agency Designator: Jake M. Hayes

Date: 12/6/05

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