



U.S. DEPARTMENT OF THE INTERIOR
Certification of Position Approval
for Retirement
Under 5 USC § 8336(c) and § 8412(d)

Approved under the Civil Service Retirement System, 5 USC § 8336(c)

Approved under the Federal Employees Retirement System, 5 USC § 8412(d)

Category of Coverage: Primary/Rigorous (Law Enforcement)

Bureau: Any DOI Bureau may use this PD and must use the DOI Standard PD Number

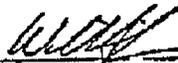
Classification Title: Land Management Law Enforcement Officer

Organization Title: _____

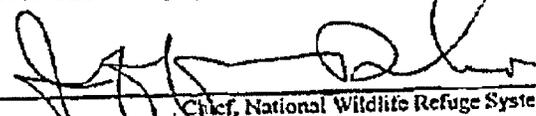
DOI Standard Position Numbers: DI18015, DI18017, DI18019 Series and Grade: GL-1801-05/07/09

RECOMMENDATION FOR COVERAGE: Primary/Rigorous Law Enforcement coverage is recommended under both CSRS and FERS.

The primary purpose of this position is to serve as a Commissioned Law Enforcement Officer responsible for performing law enforcement duties including investigation, apprehension, arrest, detention, or prosecution of persons violating applicable laws, rules, and regulations enacted to protect and provide for the safe use of lands managed by the Department. Other duties include the detection of violations of applicable laws, rules, and regulations; and the prevention of violations through public education. A Full Authority Law Enforcement Commission is required, and the incumbent must meet physical fitness standards to maintain commission. The duties of this position are so rigorous that employment is limited to young and physically vigorous individuals who must meet established age and physical qualification requirements.

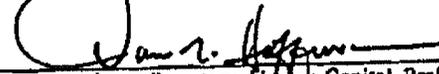

 _____ 05-11-2011
 Date
 ALAN SIZEMORE, Human Resources Specialist, DOI


 _____ 5-12-2011
 Date
 FELICIA PROBERT, Deputy Director, Policy, Programs, and Budget, BLM


 _____ 8-10-11
 Date
 Chief, National Wildlife Refuge System, FWS


 _____ 8-15-11
 Date
 SARAH DAVIS, Deputy Chief, Law Enforcement, Security & Emergency Services, NPS

APPROVAL: The position described above is approved for coverage under Firefighter or Law Enforcement (FF/LEO) Retirement retroactive to classification date. Approval is by DOI Secretary's Designee:


 _____ 8/25/11
 Date
 Deputy Assistant Secretary, Human Capital, Performance, and Partnerships

POSITION DESCRIPTION (Please Read Instructions on the Back)										1. Agency Position No. DI18017	
2. Reason for Submission <input type="checkbox"/> Redescription <input type="checkbox"/> Reestablishment Explanation (Show any positions replaced)		3. Service <input checked="" type="checkbox"/> New <input type="checkbox"/> Other		4. Employing Office Location <input checked="" type="checkbox"/> Hdqtrs <input type="checkbox"/> Field		5. Duty Station		6. OPM Certification No.			
7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt				8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interest		9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				13. Competitive Level Code	
10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CR)				11. Position Is <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither		12. Sensitivity <input type="checkbox"/> 1-Non-Sensitive <input type="checkbox"/> 2-Noncritical Sensitive <input type="checkbox"/> 3-Critical <input type="checkbox"/> 4-Special Sensitive		14. Agency Use			
15. Classified/Graded by		Official Title of Position				Pay Plan	Occupational Code	Grade	Initials	Date	
a. Office of Personnel Management		Land Mgmt. Law Enforcement Officer				GL	1801	07	UES	4/28/10	
c. Second Level Review		Department of the Interior, FLERT Specialist									
d. First Level Review		This PD has been approved as follows under 5 USC 8336(c) and 8412(d) Firefighter <input checked="" type="checkbox"/> Law Enforcement									
e. Recommended by Supervisor or Initiating Office		X Primary Approval Date								Secondary/Administrative August 25, 2011 Sec/Supvy	
16. Organizational Title of Position (if different from official title)						17. Name of Employee (if vacant, specify)					
18. Department, Agency, or Establishment U.S. Department of the Interior						c. Third Subdivision					
a. First Subdivision						d. Fourth Subdivision					
b. Second Subdivision						e. Fifth Subdivision					
19. Employee Review-This is an accurate description of the major duties and responsibilities of my position.						Signature of Employee (optional)					
20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that						this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.					
a. Typed Name and Title of Immediate Supervisor						b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)					
Signature			Date			Signature			Date		
21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.						22. Position Classification Standards Used in Classifying/Grading Position					
Typed Name and Title of Official Taking Action Linda Erwin Chief, Classification & Pay Policy						OPM JFS for Administrative Work in the Inspection, Investigation, Enforcement, & Compliance Group; 1801, General Inspection.					
Signature						Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.					
23. Position Review		Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date
a. Employee (optional)											
b. Supervisor											
c. Classifier											
24. Remarks Developmental position GL-07/09. Full performance level is GL-09.											
25. Description of Major Duties and Responsibilities (See Attached)											

Standard Position Description

**Land Management Law Enforcement Officer
GL-1801-07**

STATEMENT OF DIFFERENCE

This position was established at less than the full performance level for recruitment and training purposes. Upon successful completion of training, demonstrated ability to perform duties at the higher level, and possible audit verification of the level of work performed, the incumbent may be promoted without further competition to the next higher level. The full performance level (FPL) of this position is GL-1801-09.

The duties and responsibilities of this position are identical to those found at the next higher level, GL-1801-09. However, the incumbent receives closer supervision which affects the guidance received, scope and effect of work performed, and nature and purpose of contacts on a daily basis.

Position Classification Evaluation Adjustments:

- Factor 2 – Supervisory Controls – Level 2-2, 125 points
- Factor 3 – Guidelines – Level 3-2, 125 points
- Factor 5 – Scope and Effect – Level 5-2, 75 points
- Factor 6 – Nature of Contacts – Level 6-2 (& 7-A), 45 points
- Factor 7 – Purpose of Contacts – Level 7-A

**TOTAL POINTS: 1570
GRADE CONVERSION: GL-07**