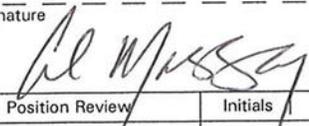


POSITION DESCRIPTION <i>(Please Read Instructions on the Back)</i>							1. Agency Position No. A9502S		
2. Reason for Submission <input type="checkbox"/> Redescription <input type="checkbox"/> Reestablishment <input checked="" type="checkbox"/> New <input type="checkbox"/> Hdqtrs <input checked="" type="checkbox"/> Field <input type="checkbox"/> Other		3. Service		4. Employing Office Location		5. Duty Station		6. OPM Certification No.	
Explanation <i>(Show any positions replaced)</i> SOD for standardized position #9502S		7. Fair Labor Standards Act <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt		8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interest		9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		13. Competitive Level Code	
10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted <i>(Specify in Remarks)</i> <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CR)		11. Position Is <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither		12. Sensitivity <input checked="" type="checkbox"/> 1--Non-Sensitive <input type="checkbox"/> 2--Noncritical Sensitive <input type="checkbox"/> 3--Critical <input type="checkbox"/> 4--Special Sensitive		14. Agency Use		17. Name of Employee <i>(if vacant, specify)</i>	
15. Classified/Graded by		Official Title of Position Department of the Interior, FLERT Specialist		Pay Plan TD-1019A		Occupational Code 7000		Grade 11	
a. Office of Personnel Management		b. Department, Agency or Establishment Fire Management		c. Second Level Review Fire Management Coordinator		GS		401	
d. First Level Review Fire Management Coordinator		e. Recommended by Supervisor or Initiating Office		Initials AWW		Date 8/25/06		17. Name of Employee <i>(if vacant, specify)</i>	
16. Organizational Title of Position <i>(if different from official title)</i>		18. Department, Agency, or Establishment Department of the Interior		c. Third Subdivision		19. Employee Review-This is an accurate description of the major duties and responsibilities of my position.		Signature of Employee <i>(optional)</i>	
a. First Subdivision U.S. Fish and Wildlife Service		b. Second Subdivision Regions		d. Fourth Subdivision		e. Fifth Subdivision		20. Supervisory Certification. <i>I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.</i>	
20. Supervisory Certification. <i>I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.</i>		a. Typed Name and Title of Immediate Supervisor		b. Typed Name and Title of Higher-Level Supervisor or Manager <i>(optional)</i>		Signature		Date	
21. Classification/Job Grading Certification. <i>I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.</i>		Typed Name and Title of Official Taking Action Alfred W. Massey, Jr. HR Specialist, (Classification)		22. Position Classification Standards Used in Classifying/Grading Position GS-0400 Classification Standard, Sep. 2005		Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.		Signature 	
23. Position Review		Initials		Date		Initials		Date	
a. Employee <i>(optional)</i>									
b. Supervisor									
c. Classifier									
24. Remarks FPI, GS-12. SPD Servicewide. STATEMENT OF DIFFERENCE: Position classified one grade lower as GS-11. Performs kinds of duties as attached PD, but under closer supervision. This is a cursory review-no changes.									
25. Description of Major Duties and Responsibilities <i>(See Attached)</i>									