

**Step 13 of 16**

**Why are Maps and Drawings required to obtain a permit?**

*Note: The following websites may provide assistance in completing the Vicinity Map:*  
•Sonris on OCM website  
•MapQuest.com  
•Topozone.com

*Note: For additional assistance with specific requirements, refer to the samples provided in this application package.*



**Quality Maps and Drawings are required to process the Joint Permit Application and for Public Notice. They must visually reflect what will be done in the proposed project and are key to the overall evaluation.**

**The following Maps and Drawings must be submitted with the Joint Permit Application and must show both existing and proposed conditions.**

- **Vicinity Map** - Illustrates access to and the location of the proposed project relative to surrounding areas;
- **Plan View Drawing** - Illustrates an overhead view of the proposed project; and
- **Cross Section Drawing** - Illustrates a side view of the proposed project.

**In general, all Maps and Drawings should be:**

- Legible and clearly labeled on single sided 8½ x 11 size paper; (large drawings that are reduced in size to fit the 8½ x 11 format are not acceptable if the scale is no longer accurate and if the dimensions and details are not clear and easy to read after reproduction in the Public Notice);
- Drawn to scale with the scale identified graphically on each drawing; (if you cannot provide Maps and Drawings to scale, you may submit the dimensions of the proposed and existing features of the work area displayed);
- Black and white **ONLY** (Colored Maps and Drawings will **NOT** be accepted);
- Accurate and reproducible;
- Placement of the north arrow, title, legend and scale bar must be consistent on Maps and Drawings; and
- Information provided in Steps 1 through 12 must be consistent with the Maps and Drawings.

**Inadequate or poor Maps and Drawings are the primary reason for delays in the permitting process. Sample Maps and Drawings are provided with this Joint Permit Application package for your assistance.**

**Link to sample plats:**

<http://dnr.louisiana.gov/crm/coastmgt/cup/sampleplats.asp>

**Step 14 of 16**

**Who needs to certify and sign this application?**

*Note: The application must be signed and dated by the applicant who desires to undertake the proposed activity.*

*Note: If an agent is being used, the applicant and agent must sign and date this application.*

**Read the following information. Print your name, sign and date to certify this application for processing.**

- Application is hereby made for a permit or permits to authorize the work described in this application.
- To the best of my knowledge the proposed activity described in this permit application complies with and will be conducted in a manner that is consistent with the Louisiana Coastal Resources Program.
- I certify that the information in this application is complete and accurate.
- If applicable, I also certify that the declarations in Step 12, notification to landowner(s), are complete and accurate.
- If applicable, I also certify that the declarations in Step 12c, oil spill response, are complete and accurate.
- I will abide by the conditions of the permit or license if issued and will not begin work without the appropriate authorization.
- Permission is granted to the agencies responsible for authorization of this work, or their duly authorized representative, to enter the property site during working hours for inspection purposes.
- If applicable, I authorize the agent identified in Step 2 to act in my behalf as agent for this application and the agent will furnish, upon request, information in support of this application.

\_\_\_\_\_  
Clearly Print Name of Applicant

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

- As the agent, I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the applicant.

W. Britt Paul  
Clearly Print Name of Authorized Agent

W. Britt Paul  
Authorized Agent Signature

9/20/13  
Date

18 U.S.C. Section 1001 provides that: Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than 5 years or both.

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