

Summer Employment



Tennessee National Wildlife Refuge



Student Temporary Employment Program

- When:** Typically after spring semester, May through mid-August
Hours: Usually 7 a.m. – 3:30 p.m., 40hrs/wk, but hours may vary.
Salary: Approximately \$11.74 per hour
Benefits:* 4 hours of vacation time and 4 hours of sick leave each two weeks; no insurance or other benefits are provided
**Housing is available on the New Johnsonville, TN unit of the refuge at no cost.*

Work: Band wood ducks, rebuild refuge facilities, maintain nest boxes, collect data, control invasive exotic plants, manage water levels, do bird and habitat surveys, data entry, and GIS data layer development, GPS mapping, and assist with the farming program.

Knowledge and Abilities Required:

- A valid driver's license is required, along with ability to drive refuge vehicles.
- Able to work alone and with others.
- Able to do strenuous work outdoors on rough terrain under summer weather conditions.
- Able to work with the public one-on-one or in groups.

Knowledge Desired but not Required:

- Shorebird identification and songbird vocalization & identification skills.
- Database management using Microsoft Excel and Access programs.
- GIS using ArcView.

Note: Eligibility Requirements - Must be at least 16 years old, a U.S. Citizen, in good academic standing, and currently enrolled or accepted for enrollment in a program of study leading to a degree at an accredited educational institution.

How to Apply:

- Send a cover letter listing the position for which you are applying.
- Your resume or Optional Application for Federal Employment – OF 612.
- A Letter of Academic Standing from your educational institution.
- Official college transcript.

Mail to: STEP Administrator
U.S. Fish and Wildlife Service
Tennessee National Wildlife Refuge
3006 Dinkins Lane
Paris, TN 38242

Application Deadline: Application packet must be received no later than February 15st.

For questions regarding these vacancies, please email Joan Stevens (Joan_Stevens@fws.gov) or Clayton Ferrell (Clayton_Ferrell@fws.gov) or call 731-642-2091.