



# Summer Employment Tennessee National Wildlife Refuge



**When:** Typically after spring semester, May through July (or mid-August)  
**Hours:** 7 a.m. – 3:30 p.m., 40hrs/wk, but hours may vary  
**Salary:** Approximately \$11.74 per hour  
**Benefits:** 4 hours of vacation time, 4 hours of sick leave each two weeks; no insurance or other benefits

*\*Housing is available on the New Johnsonville, TN unit of the refuge at no cost.*

**Student Temporary Employment Program** - STEP employees assist our Refuge Ranger with environmental education and outdoor recreation activities, and help maintain visitor facilities such as wildlife observation decks, walking trails, refuge signs, parking lots, and information kiosks. They provide support for public outreach events, help develop brochures and web pages, and greet refuge visitors. Visit our website today at <http://www.fws.gov/tennesseerefuge> for more information.

**\*Eligibility Requirements:** Must be at least 16 years old, a U.S. Citizen, in good academic standing, and currently enrolled or accepted for enrollment in a program of study leading to a degree at an accredited educational institution.

**Knowledge and Abilities Required:**

- A valid driver's license & ability to drive refuge vehicles
- Able to work alone and with others
- Able to do strenuous work outdoors on rough terrain under summer weather conditions.
- Able to work with the public one-on-one or in groups

**Knowledge Desired but not Required:**

- Experience developing websites

**How to Apply:**

- Send a cover letter listing the position for which you are applying.
- Your resume or Optional Application for Federal Employment – OF 612.
- A Letter of Academic Standing from your educational institution.
- Official college transcript.

**Mail to:**           STEP Administrator  
                          U.S. Fish and Wildlife Service  
                          Tennessee National Wildlife Refuge  
                          3006 Dinkins Lane  
                          Paris, TN 38242

**Application Deadline:** Application packet must be received no later than February 15<sup>th</sup>.

For questions regarding these vacancies, please email Joan Stevens ([Joan\\_Stevens@fws.gov](mailto:Joan_Stevens@fws.gov)) or call 731-642-2091 x17.