



United States Department of the Interior



FISH AND WILDLIFE SERVICE
Division of Contracting and Facilities
Management

Arlington, VA 22203

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FWS/CFM

MAR 19 2004

DIVISION OF CONTRACTING AND FACILITIES MANAGEMENT POLICY MEMORANDUM 04-10

To: Chiefs, Division of Contracting and General Services, Region 1-7
Chief, Branch of Acquisition and Assistance Operations

From: Chief, Division of Contracting and Facilities Management and Bureau
Procurement Chief

Subject: Policy for the Review of Planned IT Acquisitions over \$2 Million for Potential
Duplication with the President's 24 E-Government Initiatives

On March 15, 2004, the Department of the Interior (DOI) issued the attached memorandum regarding Office of Management and Budget (OMB) guidance directing agencies to avoid making Information Technology (IT) investments that duplicate any of the 24 E-Government initiatives. To ensure duplication does not occur, officials at federal agencies are to review all planned IT acquisition projects that are over \$2 million. OMB approval is required for any acquisitions identified as duplicative.

Existing Service policy already requires all Service acquisition requests for IT purchases to be reviewed and approved by Regional or Program Chief Technology Officers (CTO). This CTO approval will constitute that the requirement has been reviewed and determined not to duplicate E-Government, agency, or bureau initiatives. If the planned IT purchase is determined to be redundant, the CTO will not approve the acquisition and will contact the Service's Chief Information Officer (CIO) for resolution. The Service's CIO will either forward the plan to the Department's CIO for further consideration or make a recommendation to terminate, modify or merge the proposed IT acquisition.

An electronic copy of this memorandum and a link to the listing of Regional and Program CTOs can be found on the Division of Contracting and Facility Management's website at http://sii.fws.gov/r9cgs/IT_Order.htm. If you have any questions, please contact Rebecca Ferguson in CFM at (703) 358-2062 or Rebecca_ferguson@fws.gov.

Attachment

cc: Division of Information Resource Management