

SAMPLE FORMAT FOR PROPOSALS

Follow the format below and limit proposals to one page.

Proposal for Sport Fish Restoration Reverted Funds

Title: State title of project

Justification/Need: State the problem that needs to be solved wholly or in part by this research. Include the intended outputs from the effort, indicating the priority of the action and when it will be accomplished. Describe how the results can be used and how their use will resolve the need described.

Work Description: Describe how you plan to carry out the project, including method(s), schedule, location, etc.

Proposed Date of Final Report: Include date when you will complete the project.

Budget: FY XXXX FY XXXX

Provide the estimated cost, by year.

Submitted By: Include pertinent contact information; e.g., name, organization, address, telephone number, fax number, email address, etc.