

CONDUCT ON FEDERAL PROPERTY

Facility security procedures will be in accordance with applicable Federal, State, and local laws and regulations. Facility security procedures should comprise the following components:

A. Inspection. Packages, briefcases, and other containers in the immediate possession of visitors, employees, or other persons arriving on, working at, visiting, or departing from Federal buildings and grounds, are subject to reasonable inspection.

B. Admission to Property. Close property to the public during other than normal business hours. The closing of property should not apply to that space where a designated official has approved after-normal-business-hours use/access. Restrict admission to property after normal business hours to authorized persons who must register upon entry to the property and/or must, when requested, display Government or other identifying credentials to security personnel when entering, leaving, or while on the property.

C. Preservation of Property. The following activities are prohibited: (1) the improper disposal of rubbish on property; (2) the willful destruction of or damage to property; (3) the theft of property; the creation of any hazard on property to persons or things; (4) the throwing of articles of any kind form or at a building or (5) the climbing upon statues, fountains, or any part of the building. Applicable Federal, State, and local laws and regulations also apply.

D. Conformity with Official Signs and Directions. Persons in or on the property must comply with official signs of a prohibitory, regulatory, or directory nature, and with the lawful direction of security personnel.

E. Disturbances. Any loitering, disorderly conduct, or other conduct on property that creates loud or unusual noise or a nuisance; that unreasonably obstructs the normal use of entrances, foyers, lobbies, corridors, offices, elevators, stairways, or parking lots; that otherwise impedes or disrupts the performance of official duties by Federal employees; or that prevents the general public from obtaining services provided in a timely manner, is prohibited.

F. Alcoholic Beverages and Narcotics. Operation of a motor vehicle while on the property by a person under the influence of alcoholic beverages or drugs is prohibited. Entering upon or occupying the property while under the influence of or using or possessing any illegal/controlled drug is prohibited. The prohibition should not apply in cases where the drug is being used/possessed in accordance with a prescription issued by a licensed physician. Entering upon or occupying the property, under the influence of alcoholic beverages is prohibited. The use of alcoholic beverages on the property is prohibited, except as provided in 41 CFR 101-20.307.

G. Dogs and Other Animals. Dogs and other animals, except seeing eye dogs, hearing dogs, service dogs, and animals used to guide or assist disabled persons, should not be brought upon the property for other than official purposes.

H. Vehicular and Pedestrian Traffic.

(1) Drivers of vehicles entering or while on the property should drive in a careful and safe manner and should comply with the signals, posted traffic signs, and directions of law enforcement and security personnel.

(2) The blocking of entrances, driveways, walks, loading platforms and fire hydrants on the property is prohibited.

(3) Except in emergencies, parking on the property is not allowed without a permit. Parking without authority, in unauthorized locations or in locations reserved for other persons, or contrary to the direction of posted signs is prohibited. Vehicles parked in violation may be subject to removal at the owners' risk and expense.

I. Explosives. No person entering or while on the property should carry or possess explosives, or items intended to be used to fabricate an explosive or incendiary device, either openly or concealed, except for official purposes.

J. Firearms. Unauthorized possession or transportation of firearms or other dangerous weapons on Federal property is prohibited and a violation of Federal law.

K. Removal of Government Property. Establish procedures at all facilities to control the removal of Government property.

L. Violence in the Workplace. Violence and threatening behavior in the Federal workplace are prohibited. This includes any behavior that is harassing, intimidating, provoking, or unsafe which could be interpreted as an intent or a threat to cause physical harm to another individual or damage to property.