



Great Dismal Swamp National Wildlife Refuge

3100 Desert Road, Suffolk, Virginia 23434

Phone (757) 986-3705

Fax (757) 986-2353

VISITOR SERVICES INTERNSHIP

Wanted: Visitor Services interns at Great Dismal Swamp National Wildlife Refuge.

Housing and a \$125 per week food stipend will be provided by the Refuge.

APPLICATION DEADLINE: On-going- (Contact refuge staff for available intern periods)

We are currently accepting applications to work as a visitor services intern at Great Dismal Swamp National Wildlife Refuge. Candidates must be at least a sophomore in college (college graduates and grad students also accepted!) and be able to work both independently and as a team player. Duties will include assisting refuge visitor services staff with interpretive programs, bird walks, and environmental education programs, greeting and orientations at refuge contact station, planning and preparation for refuge events and festivals, developing refuge web pages and leaflets, assisting with Book Store operation, maintaining refuge outreach databases, assist with maintaining trails and signs that relate to public use.

To apply, send a resume including a description of your background/experience related to the following:

- conducting programs for children and adults
- environmental education
- working with volunteers
- writing
- computer skills including experience level with Word, Excel, Dreamweaver, photo editing
- photography
- web site design and development
- wildlife observation (identification)
- retail sales
- maintenance

Be sure to include your dates of availability and at least three current references that have a good working knowledge of your background and abilities as they relate to the position.

Participants must have a personal vehicle due to the proximity to grocery stores, etc.; however, a government vehicle will be available for accomplishing work assignments.

For more information, contact Refuge Visitor Services Specialist Deloras Freeman at (757) 986-3705 or at deloras_freeman@fws.gov.

E-Mail resume to: deloras_freeman@fws.gov
or Mail resume to:

Great Dismal Swamp National Wildlife Refuge – VS Internship
Attn: Deloras Freeman
3100 Desert Road
Suffolk, VA 23434