

National Elk Refuge Volunteer Application

Today's Date:		Instructions: Mark "X" in appropriate boxes. For other items print or type responses.	
1. Name (Last, First, Middle)		2. Birth Date (Optional)	3. Telephone <i>Home:</i> <i>Mobile:</i>
4. Mailing Address		5. City, State, Zip Code	
Email Address:			
Are you applying as a couple? Yes No		If yes, list name of partner:	
<p>6. Refuge Program Area Interests</p> <p><i>Please check the positions you are interested; (see attached sheet for position descriptions):</i></p> <p><input type="checkbox"/> <i>Maintenance</i></p> <ul style="list-style-type: none"> <input type="radio"/> <i>Construction:</i> Assist in carpentry, plumbing, electrical, painting, grounds keeping and other construction and labor tasks <input type="radio"/> <i>Heavy Equipment Operator:</i> Operates diverse equipment such as dozers, farm tractors, excavators, loaders, ditch witch, Bobcat, rollers, dump trucks, etc. depending on season and projects. <input type="radio"/> <i>Automotive/Heavy Equipment Mechanics Assistant:</i> Assists the mechanic in servicing, and maintaining refuge vehicles and heavy equipment. <input type="radio"/> <i>Irrigation and Farming</i> <p><input type="checkbox"/> <i>Administrative Support:</i> Assists administrative staff</p> <p><input type="checkbox"/> <i>Biology</i></p> <p><input type="checkbox"/> <i>Visitor Services</i></p> <ul style="list-style-type: none"> <input type="radio"/> <i>Visitor Center Staff:</i> staff interagency visitor center. <input type="radio"/> <i>Roving Naturalist:</i> Facilitate wildlife viewing opportunities for the public <input type="radio"/> <i>Cultural Resources,</i> staff and conduct program on the Historic Miller Ranch <input type="radio"/> <i>Education Programs:</i> field and classroom education experiences for children. 			

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7. Please write a brief statement regarding you experience/education/skills and/or the reasons for your interest in each volunteer position you checked on the previous page.

8. Please share a brief description of past work history, hobbies, interests, and education, that may make a volunteer position at the National Elk Refuge a good fit for you and us.

9. What attracted you to volunteer for the U.S. Fish & Wildlife Service and the National Wildlife Refuge System?

10. List your computer experience
Computer Program (circle experience level)

_____	<i>Beginner</i>	<i>Intermediate</i>	<i>Advanced</i>
_____	<i>Beginner</i>	<i>Intermediate</i>	<i>Advanced</i>
_____	<i>Beginner</i>	<i>Intermediate</i>	<i>Advanced</i>
_____	<i>Beginner</i>	<i>Intermediate</i>	<i>Advanced</i>

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11. *Would you prefer to work:*
 Indoors Outdoors Independently On a team

12. *Specify Lodging Requirement*
 I will need apartment housing I will require a trailer pad for my recreational vehicle.
 I do not need housing

Pets in household:
 (note that all pets must be leashed and supervised when outdoors)

<p>13. <i>Dates you are available:</i></p> <p><i>During this time frame, list any dates you expect to be unavailable (holidays, family obligations, etc.)</i></p>	<p>From:</p>	<p>To:</p>
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List your last two supervisors

Name and Title	Email	Phone
1.		
2.		

Notice to Volunteers

Volunteers are not considered to be Federal employees for any purpose other than tort claims and injury compensation. Volunteer service is not credible for leave accrual or any other benefit. However, volunteer service is creditable work experience

Privacy Act Statement

Following information is provided to comply with the Privacy Act (PL-93-579). 5 U.S.C. 301 and 7 CFR 260 authorize acceptance of the information requested on this form. The data will be used to contact applicants and to interview, screen, and voluntary.

<i>Signature (Sign in Ink):</i>	<i>Date:</i>
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Send completed applications to:
 The National Elk Refuge
 Kristen Gilbert
 PO Box 510
 Jackson, WY 83002 or email:
 Kristen_Gilbert@fws.gov