

- I. Project Title: Reclamation Program Management
- II. Principal Investigator(s):

Dave Speas
Bureau of Reclamation
125 South State Street
Salt Lake City, UT 84138-1102
dspeas@uc.usbr.gov
Phone: 801-524-3863
FAX: 801-524-5499

Brent Uilenberg
Bureau of Reclamation
2764 Compass Drive, Suite 106
Grand Junction, CO 81506
builenberg@uc.usbr.gov
Phone: 970-248-0641
FAX: 970-248-0601

- III. Project Summary: The purpose of this project is to provide Reclamation participation in Recovery Program management.
- IV. Study Schedule: Ongoing
- V. Relationship to RIPRAP: General Recovery Program Support Action Plan, Provide Program Planning and Support (Program Management), Task No. VII
- VI. Accomplishment of FY 2007: Tasks and Deliverables, Discussion of Initial Findings and Shortcomings: Program management funds are used to provide Reclamation participation in general Recovery Program activities not covered by specific scopes of work. Examples of these types of activities include administration of project funding agreements, work planning, monitoring project progress and performance, and other general program management and administration.

Task 1: Work with Recovery Program participants to coordinate work plans.

Task 1 Accomplishments, Discussion, and Shortcomings: Reclamation was able to participate in most Biology Committee-related functions related to review and approval of work plans (FY 08 and 09), final reports, nonnative fish synthesis reports, and issue papers pursuant to Task 1. We provided assistance on ad-hoc committees devoted to nonnative fish issues, flow requests and development of a study plan for the Green River pursuant to the 2006 ROD. We finalized a draft operational plan for meeting temperature objectives of the 2006 ROD and worked with Recovery Program biologists to collect, organize and interpret temperature data from the 2006 base-flow period in the Green and Yampa rivers. We participated in the Flaming Gorge Technical working group and functioned as a liaison between the Recovery Program and Reclamation managers in implementing the 2006 ROD. We worked closely with Recovery Program personnel to craft a request for proposals for floodplain inundation and backwater synthesis reports which will be released in early FY 08.

Task 2: Administer funding for Recovery Program projects.

Task 2 Accomplishments, Discussion, and Shortcomings: Recovery Program projects in FY07 required us to create or modify approximately 45 funding agreements between cooperators and Reclamation pursuant to Task 2. Working with Recovery Program personnel, we were able to submit most agreement modification requests by May 2007 and funding was in place before the close of the fiscal year. Each agreement required multi-faceted administrative maintenance, including requests for Federal assistance for Recovery Program-approved projects, communication with Recovery Program Director's office on funding issues, review and approval of project budgets, requests for obligations to cover funding agreements, agreement or contract awards, maintenance of agreement and contract filing systems (including agreement instruments, invoices, and accruals), tracking of budgets, review and approval of invoices, performance of periodic site visits to monitor project performance, filing of advanced procurement reports, tracking project performance and status of deliverables, filing recipient performance reports, answering agreement inquiries from auditors, and other related tasks.

Creation of separate agreements has facilitated more efficient and transparent project tracking but has resulted in slightly higher program management costs than in previous years. As a result, in April FY07 we added an additional Acquisitions staff member to assist us with task 2. This assistance should facilitate more complete project financial tracking, accrual reporting, and invoice payment. Also, in future years, we hope the additional assistance will enable us to identify and obligate remaining funds towards the end of the fiscal year more efficiently.

- VII. Recommendations: Acquire assistance to administer Recovery Program funds during FY 2008 with requested budget.
- VIII. Project Status: Ongoing
- IX. FY 2007 Budget Status
 - A. Funds Provided: \$174,100
 - B. Funds Expended as of September 30, 2007: \$140,000 (estimate).
 - C. Difference: \$34,100
 - D. Percent of the FY 2007 work completed, and projected costs to complete: 80% complete, \$34,100 required to complete remaining tasks.
 - E. Recovery Program funds spent for publication charges: \$0
- X. Status of Data Submission (where applicable): Not Applicable

Signed:

Date

/s/ Dave Speas
Principal Investigator

November 26, 2007
Date