

# Employment Opportunity - Summer

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**Position Title:** Biological Sciences Technician; GS-0404-03 or 04 (2 to 4 positions)

**Duty Location:** Upper Mississippi River National Wildlife & Fish Refuge, Winona, MN

**Length of Service:** Full-time (40 hours/week), seasonal (summer 2009) specific dates are dependant upon the school schedule of the selected individual.

**Pay:** Approximately \$11.75/hour (GS 3) or \$13.22 (GS 4)

## Employment Conditions:

This position will be filled through the U.S. Fish and Wildlife Service's Student Temporary Employment Program (STEP). To qualify for a STEP position, the following criteria must be met: be at least 16 years of age; be a U.S. Citizen; be enrolled in an accredited high school, technical or vocational school, 2-year or 4-year college or university, graduate or professional school; attend school full-time or part-time; be a student in good standing with the academic institution; meet the qualifications for the position and grade level. To qualify for the GS-4, the applicant must have two years of education beyond high school preferably in the biological or forestry field. *The candidate must also be registered for classes and/or accepted for enrollment for the Fall 2009 semester.*

## Position Description:

Incumbent(s) will be assigned field monitoring duties to collect forest stand information on the Winona District of the Refuge. Knowledge of forest tree, shrub and herbaceous vegetation is required. Knowledge of forest inventory techniques a plus. Incumbent(s) must also be familiar with boat operation, preferably on a riverine system. This position may also perform light maintenance duties including lawn mowing, sign replacement, etc. Office duties including computer operation for data input and analysis will also be assigned. A valid state driver's license is required.

## Application:

Applicants should **submit a resume, including references, transcripts (copies are acceptable) and OF-306 (Declaration for Federal Employment)**. The OF-306 can be downloaded from the internet at [www.opm.gov/forms/pdf\\_fill/of0306.pdf](http://www.opm.gov/forms/pdf_fill/of0306.pdf). Applicants are also encouraged to **submit an additional narrative** which specifically addresses the applicants ability and experience in conducting forest inventory including species identification and habitat knowledge; ability and experience in boat operation; experience on a riverine system; and knowledge and/or understanding of the Geographical Information System.

**Applications must be postmarked or hand-delivered by C.O.B. February 27, 2009 to:**

Upper Mississippi River National Wildlife & Fish Refuge – Winona District  
51 East 4<sup>th</sup> Street, Room 203  
Winona, MN 55987  
Attn: Mary Stefanski

For additional information about the position, please phone: (507) 494-6229

