



Grays Harbor National Wildlife Refuge  
Megan Johnson, Education & Outreach Coordinator  
100 Brown Farm Rd, Olympia, WA 98516  
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## Application for Field Study Reservation Cover Sheet

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### Please read before completing your application:

- This application is not a confirmation of your reservation. You will be sent written notification confirming dates and times for your group's visit.
  - Applications are processed on a first-come basis.
  - Parents and teachers are responsible for running the activities. A volunteer will be available to help facilitate activities.
  - A **Field Study Schedule** for each teacher must accompany this cover sheet.
  - Please e-mail, fax, or mail this form to the Education Coordinators.
  - Call or e-mail if you have any questions.
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### Complete the following information for your entire field studies group:

Name of School or Group: \_\_\_\_\_ Grade: \_\_\_\_\_ Age: \_\_\_\_\_

Contact Person: \_\_\_\_\_ School Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Total # in Group: \_\_\_\_\_ # of Adults: \_\_\_\_\_ # of Students: \_\_\_\_\_

(Note: Mandatory adult-student ratio of 2:10. Adult supervision is required at all times. This does not apply to college groups.)

Arrival Time: \_\_\_\_\_ Date of Field Trip: 1<sup>st</sup> Choice: \_\_\_\_\_

Departure Time: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_

Please list a time during the day when the Education Coordinators can reach you: \_\_\_\_\_



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## Field Study Schedule

(each teacher participating in the field study must complete this form)

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- It is required that each teacher have field study goals and adequate adult supervision (1 adult to every 5 students).
  - Completing the following information will help the Refuge staff and volunteers: orient talks and programs to the needs of the group; coordinate the activities of your group with others at the Refuge; and offer additional information and suggestions.
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Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**1. Describe briefly your field study goals.** What do you want the students to learn?

**3. Give a brief description of your pre-trip activities.** How will the students be prepared for this field study?

**4. Provide us with any other concerns or requests that you may have below.**

Would you like financial assistance with your bus transportation? Sign up for a Classroom Presentation and contact us!