

BAER Incident Qualifications and Certification System (IQCS) Position Transition Plan

One existing and nine new Burned Area Emergency Response (BAER) positions will be revised/established in IQCS in January 2007 in order to have a readily available database of people with both burned area emergency response (BAER) technical skills (i.e., hydrology) and BAER incident planning experience so Department of the Interior (DOI) field units can resource order qualified BAER incident planning individuals without having to use name requests as is currently done.

- [BAER Team Leader](#) (BAEL)
- [BAER Environmental Specialist](#) (BAEN)
- [BAER Biologist](#) (BABI)
- [BAER Botanist](#) (BABO)
- [BAER Cultural Resource Specialist](#) (BACS)
- [BAER Hydrologist](#) (BAHY)
- [BAER Soil Scientist](#) (BASS)
- [BAER Geologist](#) (BAGE)
- [BAER Document Specialist](#) (BADO)
- [BAER Forester](#) (BAFO)

The transition plan to facilitate a smooth transition to the new qualification system is:

- DOI bureau certifying officials can automatically convert personnel who currently meet all the required training, prerequisite position requirements¹ and BAER planning experience. To document the conversion, the certifying official should complete and sign the individual BAER position Qualification Checklist². In addition, within the IQCS the incident qualification card authorizing official should write a statement in the justification field similar to this: “This individual is qualified as a (*enter the specific BAER position*) as they have fulfilled all the tasks in the Qualification Checklist and have been on a BAER incident as a (*enter the specific BAER position*) in the past five years.”
- Current and future BAER position trainees will use the individual Qualification Checklist to record and document their required training and BAER incident planning experience. Before an individual can qualify as a BAER technical specialist (i.e., BAER Biologist (BABO), they first need to meet the prerequisite experience (i.e., Biologist (BIOL) in IQCS. In order for one of these new BAER positions to be "Trainee", the IQCS Account Manager has to take an Administrative Action (override) at the qualification card screen to change the status to Trainee, and then has to add a justification statement. After an experience on an incident has been recorded, the Account Manager then has to manually remove the Administrative Action to change it to Qualified, and then Certify it to get it on the card.

¹ Individuals who are currently documented in IQCS with similar (e.g., archeologist) but not the required BAER position technical specialist perquisite position experience (e.g., cultural specialist) will need to also document the required BAER position technical specialist position in their IQCS records.

² Downloadable Qualification Checklists are found as links from the individual BAER position web pages on the [DOI Emergency Stabilization and Burned Area Rehabilitation](#) web site.