

POSITION DESCRIPTION (Please Read Instructions on the Back)

1. Agency Position No.
S000108

2. Reason for Submission: Redescription Reestablishment New Other
 3. Service: Hdqtrs Field
 4. Employing Office Location
 5. Duty Station
 6. OPM Certification No.

7. Fair Labor Standards Act: Exempt Nonexempt
 8. Financial Statements Required: Executive Personnel Financial Disclosure Employment and Financial Interest
 9. Subject to IA Action: Yes No

Explanation (Show any positions replaced)
 Updated SPD
 Approved for Servicewide Use
 See PN S000109 for FPL

10. Position Status: Competitive Excepted (Specify in Remarks) SES (Gen.) SES (CR)
 11. Position Is: Supervisory Managerial Neither
 12. Sensitivity: 1--Non-Sensitive 3--Critical 2--Noncritical Sensitive 4--Special Sensitive
 13. Competitive Level Code
 14. Agency Use

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Logistics Management Specialist	GS	0346	9	LJ	
d. First Level Review						
e. Recommended by Supervisor or Initiating Office						

16. Organizational Title of Position (if different from official title)
Heavy Equipment Coordinator

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment
Department of Interior

c. Third Subdivision
Region

a. First Subdivision
Fish and Wildlife Service

d. Fourth Subdivision

b. Second Subdivision
AD-National Wildlife Refuge System

e. Fifth Subdivision

19. Employee Review-This is an accurate description of the major duties and responsibilities of my position.

Signature of Employee (optional)

20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

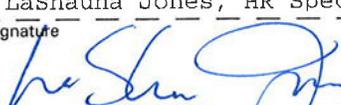
Signature _____ Date _____ Signature _____ Date _____

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position
PCF for Mgmt and Prog Analysis series, GS-346: Admin Analysis Grade Eval Guide, 9/90.

Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

Typed Name and Title of Official Taking Action
LaShauna Jones, HR Specialist

Signature  Date 7/1/08

23. Position Review	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date
a. Employee (optional)										
b. Supervisor										
c. Classifier	LJ	7/1/08								

24. Remarks This is a career ladder position. No changes can me made to this PD except amendments. FPL: GS-11 BUS: 7777 Drug Testing: No Risk: Low

25. Description of Major Duties and Responsibilities (See Attached)

**Department of the Interior
U.S. Fish and Wildlife Service
AD- National Wildlife Refuge System
Regional
Logistics Management Specialist, GS-9
PN: S000108**

STATEMENT OF DIFFERENCE: Characteristics and duties of this position are essentially the same as those reflected in the full performance position description number S000109, with the following exceptions:

Performs developmental assignments designed to prepare the incumbent for the full performance level work described in the GS-11 position description. During this period, the incumbent will operate under closer supervision and guidance than that described in position description S000109 and as overall knowledge is gained, progressively more reliance will be placed on the incumbent until full responsibility for assignments is assumed.

The position will remain at the grade 9 level until the employee meets the necessary time-in-grade requirements and the incumbent's supervisor certifies that the incumbent has reached the described level of proficiency and effectiveness contemplated in the attached position description. Upon meeting all requirements, incumbent may be promoted non-competitively to the full performance level of GS-11.

This statement along with a copy of the full performance PD (S000109) constitutes a complete PD at the GS-11 level.