

National ABC Template for National Fish Hatcheries

The National ABC Code Templates have been developed for two reasons. First, they are to help FWS employees code similar work consistently across the Service. Secondly, the Templates are built to give employees an easier way to find their work without always having to refer to the Activity Dictionary.

Most common ABC work activities:

If you are generally engaged in the production of fish for recreation, mitigation, listed species recovery, or otherwise, the codes below should represent most of the work you do on a daily basis. This Template is provided only as a guide, as such, you may still choose any ABC work activity code that matches your work. The activities listed here are intended to help you quickly find work activities that relate to your work. The majority of employees working at Fish Hatcheries should find themselves in the activities listed below. Employees performing specialized or auxiliary duties may not find their work activities listed below. If the activities here do not describe your work, please feel free to visit the online ABC dictionary to find your work (http://www.fws.gov/planning/ABC/activities_and_definitions.aspx). You can also request help on selecting activities through the Service’s online helpdesk (<http://www.fws.gov/planning/Help/helpdesk.aspx>).

PROTECT AND MANAGE CANDIDATE, T&E, AND CITES SPECIES
C2: Develop Recovery Plans for T&E Species
D2: Implement Recovery Actions for T&E Species (T&E Fish Production)
PROTECT AND MANAGE NON-T&E SPECIES
J2: Produce and Reintroduce Aquatic Species for Non T&E Species Conservation (Non T&E Fish Production)
J3: Develop New Aquatic Technologies for Non T&E Species
J4: Conduct Disease Monitoring and Treatment for Non TE Species
M2: Survey, Assess and Monitor Non T&E Aquatic Species
PROTECT AND MANAGE HABITATS
S4: Develop Strategic Landscape Based Plans and Projects
CONSTRUCT AND MANAGE FACILITIES AND EQUIPMENT
8A: Provide Leased Space Operations and Program Management
8G: Maintain Buildings
8H: Maintain Roads
8K: Maintain Dams and Water Storage Facilities
8L: Maintain Water Conveyance Facilities
8M: Maintain All Other Structures and Facilities

FWS FY 2009 Activity Dictionary

8N: Maintain Equipment
8P: Inventory DOI Facilities and Assess Facility Condition
OTHER CODES FOR FISH HATCHERIES
4A: Provide and Manage Opportunities for Quality Fish and Wildlife Dependent Recreation (<i>Fish for Mitigation and Recreation</i>)
5B: Develop and Provide Information and Educational Materials and Activities
5C: Manage Volunteers and Community Partnerships
5D: Develop and Manage Partnerships
5E: Consult and Coordinate with Native American Tribes (<i>Includes Fish Production for Tribes</i>)
7E: Administer Other Domestic and International Grants and Co-operative Agreements
93: Attend Training
U6: Manage Water Quality and Quantity

Support and other administrative functions:

Most Fish Hatcheries perform some degree of support functions such as providing office support, or financial operations. The activities listed below reflect support activities that are commonly performed at Fish Hatcheries. Employees who do not spend a material amount of time (>10% in a given pay period) performing these functions are not required to, but are welcome to code this work.

9J: Evaluate and Counsel Personnel
9P: Operate, Maintain and Manage IT Investments
9R: Perform Financial Management Operations
9S: Conduct Strategic Planning and Performance Management
9W: Manage Purchases, Contracts and Acquisitions
9X: Provide Office Support
9Y: Manage Records, Files, Mailrooms and Libraries/Info. Services